



DEPARTMENT OF THE ARMY
235TH BASE SUPPORT BATTALION
UNIT 28614
APO AE 09177

AETV-WG-AMU (FN 100)

20 Sept 04

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Policy # 41 – Heating Policy Letter

1. REFERENCES:

USAREUR Reg. 420-49 and USAREUR Reg. 11-27

2. PURPOSE: To provide guidance on turning on/off the heat during transition periods winter/summer- and summer/winter months.

3. SCOPE: Applies to US military, US Civilians and LN personnel within the 235th BSB, OMA and Housing Areas.

4. POLICY:

a. Along with the conversion of district heat utilities, Energy Monitoring and Control Systems (UEMCS) have been installed in all Ansbach military installations. The system automatically controls heating levels during the heating season based on outside temperatures. Residents are still encouraged, however, to turn down heat in unoccupied rooms, during longer absences and at night to cut down energy costs (approx. \$ 38,000 per day during winter season).

b. With beginning of the winter season heat will be supplied if the average outside temperature remains below 60 degrees Fahrenheit for two (2) consecutive days.

c. Heat will not be supplied during summer season (from 1 June to 31 Aug) and will also not be supplied during winter season if the average daily outside temperature is above 60 degrees Fahrenheit.

d. Only the BSB Commander is authorized to make exception to this policy!

e. Heat provided will not exceed the maximum inside temperature IAW USAREUR Reg. 420-90 (31 Jan 89) and USAREUR Reg. 11-27 (14 Sep 89):

- Living Quarters and Child Care Facilities: 72 degrees F (22 degrees C).

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- Administrative Areas: 70 degrees F (21.1 degrees C) during work hours and 55 degrees F (12.8 degrees C) during non-operating hours.

- Issue- and similar rooms: 60 degrees F (15.6 degrees C).

- Motor Pools, Shops, Hangers and Warehouses: 55 degrees F (12.8 degrees C).

- Areas where freezing protection is required: 40 degrees F (4.4 degrees C).

- Warehouses where freezing or condensation has no influence - no heat.

f. If your rooms are overheated or under-heated, please call the DPW Utilities Division at 467-2811 or 467-2128 for assistance.

g. Please pay attention to:

- Keep doors closed during heating season, and shut the radiator valves when airing the rooms.

- Open windows wide for approximately 5 minutes during airing the room.

- Do not tilt windows permanently.

- Use of other heating sources than the installed radiators constitutes in all cases a fire hazard, leads to waste of energy and costs and is therefore strictly prohibited.

h. Please advise the Ansbach Utilities Office at DSN 467-2128 or 2811 when your unit is scheduled for field training or is absent for a longer period of time.

5. The POC is Mr. Joseph Gillich, Chief Utilities Division- Directorate of Public Works, at DSN 467-2127.

JOHN G. REILLY
LTC, SF
Commanding

DISTRIBUTION:
Distribution A